

BELLAMY WOODS



CIVIC LEAGUE

BELLAMY WOOD CIVIC LEAGUE **MINUTES OF GENERAL MEETING** **WEDNESDAY, MAY 11, 2011**

The meeting was called to order at 7:15pm at the Providence Road Elementary School on Providence Road. There were six membership residents in attendance plus the seven members Board of Directors for a total attendance of thirteen Members.

Minutes of the previous General Meeting held on March 2, 2011 were distributed and reviewed. Upon motion from the floor, they were unanimously adopted without revision.

Old Business

1. President Walter Camp reported that City Council approved the revised Bikeways and Trails plan on April 26. The plan includes development of the Violet Bank Drive right-of-way into a path connecting Selwood Drive and Kittery Lane. The President has been in touch with City Planner Wayne Wilcox, and they will meet in July to discuss implementation.

2. The President reported that the Bellamy Woods Civic League applied for and has now received a Solicitation Registration from the Commonwealth of Virginia. This status grants the Civic League permission to request and receive donations. The Registration is also required for a State Sales Tax Exemption application, which he is now preparing. If granted, the Sales tax exemption form is presented at the time of purchase and the merchant will deduct the tax from the bill. The Sales Tax Exemption must be renewed annually; the Solicitation Registration is permanent. The Civic League is 24 years old, but it had not previously sought these permits.

3. Letters regarding the Birks Lane entrance sign were sent out to all of the Bellamy Manor East residents and the Bellamy Woods households on the Birks Lane side of the River, requesting their input on the proposed sign wording and also if they had any questions or input on same. Only two replies were received as of the date of the General Meeting, both replies were positive, a go-ahead with the signage. Special Projects Director Frank Gewet advised the General Membership that as of the May 11th date he was unable to get a final approval for the new signage and landscaping project for the repaired Bellamy Manor East and Bellamy Woods sign from the resident owners at the corner of Birks Lane, where the sign is located. Two options for the placement of wording on the sign were also shown to the General Membership

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for discussion and approval. Membership voted for the oblong sign – Bellamy Manor East/ Bellamy Woods.

The total remaining cost for the repair of the sign at the corner of Birks Lane is \$800.00 (sign plus permit), and \$200.00 was requested for initial landscaping. A motion was requested to approve \$1,000.00 for the completion of the project. A Motion was made from the floor to fund completion of the project for \$1000.00. Motion was seconded and adopted.

4. The President reported that prior officers had been diligent in retaining records for the 24 years the Bellamy Woods Civic League has been in existence. As a result more than 8 crates of documents plus many computer disks have now accumulated. He reported that he had begun culling the files to comply with the BWCL Document Retention Policy. The Board of Directors has discussed the issue, and recommends transferring the information to be retained to a computer hard drive. A scanner and an external hard drive will be needed for this project. The President requested a motion from the floor for the approval of transferring information and purchase of the scanner and hard drive. A Motion was made and unanimously adopted.

5. The President reported that the efforts of prior Boards to establish the BWCL web site approved by the General Membership using volunteer and student talent had not been successful. He requested the permission of the General Membership that the Web site be established with the help of a Professional working in web-site construction. The cost of this construction would be a one-time cost not to exceed \$1,000.00. An additional fee to keep the site up and running together with maintenance and renewal was estimated at approximately \$50.00 per month, and was included in the proposed 2011-12 budget. The site would help get information to members, would permit emailing crime alerts and Newsletters to members, and could save printing and postage monies by posting newsletters to the site. Upon a Motion from the floor, the project and \$1000.00 budget were unanimously adopted.

Treasurer's Report and Proposed 2011-12 Budget

6. Cathe Waters, Treasurer presented the current 2010-11 actual to budget Financial Report, and the proposed 2011-2012 budget, in detail. The Treasurer advised the General Members that new and better Event Signs for the various entrances had been made, since the old ones had fallen apart. Treasurer also advised that the Selwood entrance signs had a paint retouch. Treasurer advised Members that an Insurance Deductible Reserve-Restricted Fund

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amount of \$2,000.00 has been put aside for any problems that may arise from destruction or mishaps of various entrance signs. After careful review by the membership, a motion to adopt the 2011-2012 budget was put forth and was unanimously adopted without revision.

Reports from Other Officers

7. Vice-President Kyle Bullard presented an update on mulch and planting in regards to area landscaping. He also advised that volunteers are needed for Party in the Park. Newsletter Editor Tom Brandl reported on new ads and columns for the newsletter, and that a short August issue is planned to promote Party in the Park. Neighborhood Watch Director Greg Turpin reported on a recent crimes and the Block Captain social.

New Business

8. The President also requested input from the General Membership on events that would be of interest to our Residents to promote fellowship. Some of the suggestions for further consideration were: A tour of the new Sentara Hospital on Princess Anne Road; a Pet Parade by the Park; collection of Toys for Tots in December with military support; and Book, Game or other shared-interest Clubs. These items will be discussed at the next Board of Directors Meeting.

9. The President reminded the membership about the annual Neighborhood Yard Sale coming up Saturday May 14. Children's Hospital of the King's Daughters will again pick up unsold items after the sale for their charitable operations.

10. The President advised the General Membership that the next General Meeting has not yet been scheduled; we will have to wait until after summer vacation to get approval from Providence Elementary School for a specific date.

With no further business, the Meeting adjourned at 8:15pm.

Respectfully Submitted by Isabelle Rader, Secretary